Instructions for Contributors

All submissions and editorial inquiries should be addressed to the Editor, *Oceanic Linguistics,* Emalus Campus, University of the South Pacific, PMB 9072, Port Vila, VANUATU. Email the editor: oceanic@hawaii.edu or johnlynch123@gmail.com.

INITIAL SUBMISSION. An electronic manuscript in RTF using the Times New Roman (TNR) font is requested of all authors as part of the initial submission. (See FILE PREPARATION below for possible font substitutions.) All papers and squibs should come with a self-contained and succinct abstract that does **not** include any specific references to publications (like "As Jones (1999) says ...). In addition to the required RTF file, a PDF file can substitute for hard copy in making a submission completely electronic. The author should remove his/her name from the PDF file if he/she wants the review process to be anonymous.

MANUSCRIPTS. Manuscripts should be prepared on letter-size or A4 paper, with generous margins on all sides. Editorial style follows *The Chicago Manual of Style,* 15th ed. (Chicago: University of Chicago Press, 2003), as implemented in current issues of *Oceanic Linguistics.* Spelling follows *Webster's Third New International Dictionary of the English Language,* Unabridged. Also followed are *The Leipzig Glossing Rules: Conventions for interlinear morpheme-by-morpheme glosses,* including the standard abbreviations listed there: http://www.eva.mpg.de/lingua/files/morpheme.html. A detailed style sheet is available at http://www2.hawaii.edu/~oceanic/. Number all pages consecutively to assist in the reviewing process. Include acknowledgments in the first note. Include a list of nonstandard abbreviations (only those not in the Leipzig rules), separated by semicolons and commas, in an early note (e.g., CL, clitic; TEL, telic). Use tabs rather than the space bar to align words and glosses in sentence examples. Place references at the end, with the information in each reference arranged according to the style used in current issues of *Oceanic Linguistics,* including full names of authors and editors as given, and both city and name of publisher. Note especially the style for works appearing in multiauthor volumes: "In *Title,* ed. by [editor(s)], pp–pp."

FORMATTING. Keep formatting to a minimum. Manuscripts should be single-spaced. Please follow as closely as possible the style used in *Oceanic Linguistics* articles and reviews, with forms referred to within English text in italic type, but forms given in lists and tables in roman type, glosses in single quotes, quotations in double quotes, and so forth. Use boldface only in headings.

FILE PREPARATION. Ideally, the entire manuscript should be in the Times New Roman font (font files dated 11/01/2006 or later, which include IPA characters). For any characters not available in Times New Roman, the Doulos SIL (unicode) font available at http://www.sil.org/computing/catalog/show_software.asp?id=91 may be used. If there are special characters not found (as such) in these two fonts (which may therefore need to be composed in production by combining glyphs), they should be given a distinctive alphanumeric coding within angle-brackets (for example, *Anejo<tilde-m>* for *Anejom̃, duwa-i-<slash-zero>* for *duwa-i-Ø*, *ja<macron-n>it* for *jañit*) in your RTF file. Use the "search-and-replace" feature of your word processor to replace every instance of each such symbol with its distinctive alphanumeric code, even though the codes occupy more space and may thus spoil alignments. Do not readjust alignments: the original alignments will be restored when our typesetter replaces your codes with the proper symbols. Codes used may be ad hoc, as long as they are clear, unambiguous, within angle-brackets, and capable of being used by the typesetter to restore the desired symbols. Authors are referred to *Phonetic symbol guide,* by Geoffrey K. Pullum and William A. Ladusaw (University of Chicago Press, 1986) for descriptive names in general use. A separate listing of all codes used and their descriptive names should be included in a PDF file as part of the submission.

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